

Notes & Action Points from the 19th Meeting of the Board of Trustees, of the Wilts & Berks Canal Trust 9.05.18
at the Peterborough Arms, Dauntsey Lock SN15 4HD

			Notes & Actions	
1	Present	RB	Roderick Bluh (RB) Brian Stovold (BS)(From item 4) Colin Fletcher (CF) Steve Bacon (SB) Gordon Olson (GO) Sheila Wade (SW) Sue Cooper (SC) Jonathan Till in attendance (JT).	
2	Recording of meeting:		Attendees reminded that the meeting is being recorded	
3	Declaration of interest:		SB and SJW loans	
4	Notes and action points of last meetings: confirmation of accuracy BoT 18 and Telecon 19.04.18		Both agreed	
5	Matters Arising & Action points: not covered below Sale of Nonsuch: Negotiations with L&W 200 club progress	CF RB	The original offer of £26000 for Nonsuch withdrawn. Another interested. Minimum of £24000 for completion within 7 days Ongoing within limits set at last meeting. Copy of letter sent to go to Trustees Donations from 2014 to be investigated. Current operators, L&G Daw don't want to change system. Letter of thanks to go. Bank a/c closed. Office to administer pro temp.	RB SW RB
6	BoT Correspondence 4 Signatories for COIF a/c		RB SW SB BS signed forms	
7	Chairman's Report: Feedback on Open Forum	RB	Next Open Forum on 10 July to be in Swindon	
8	Chief Executive's Report: Confidential section Non confidential Section Membership subscription increase wef 1.03.18: progress report Work Blocks progress: 4 main areas plus bite sized Destination Lacock: Melksham Link Pewsham as a destination Swindon to RWB: West Vale £5k designated from Summers legacy DLCC project progress report: Planning Permission and changes, funding needed Executive re-organisation & job roles progress report Presentation of Exec and Branch Budgets:	JT	Notes removed: for Trustee use only Work on integrated accounts and membership database progressing. Early results from monthly dds show forecast of income model accurate but still early days. DM working with KO on footpaths Wiltshire Council now on board but new CRT personnel are casting doubts on fees structure JMK has prepared a proposal for the whole Pewsham area. GO to circulate to Trustees and facilitate a workshop on 7 th June to explore the suggestions. Campaign to get minister to allow SBC more time Bite sized project being developed Planning Permission granted for a timber framed building which will cost more. Funding needed. Job descriptions still needed. DF has resigned from Fundraising. Patricia to take this instead of some Comms. SW to do press releases. Now have paid webmaster. Look for more help. Not yet available	JT JT JT

	Risk Register: GDPR 2018: compliance progress report and briefing		Document to be studied by Trustees. Feedback to JT Approved. Thanks to AM	All
9	Treasurer's Report: Confidential Section: Restricted funds report as at end April 2018: Financial improvements progress report Policy reviews/writing due: Governance suite M&A: Target date: for approval at AGM 2018	SW	Notes removed: for Trustee use only All covered in COIF CC8 compliance: donation boxes outstanding Target date: ASAP/realistically after y/e 17/18	
10	Fund Raising Report:	GO	£20000 should come from Garfield Weston. 7 Swindon businesses to receive a presentation. Discussions with the SBC/Barrett Homes Partnership	
11	Campaigning in Swindon M4 crossing Swindon centre NEV	RB	MP has been asked for help but nothing forthcoming so far. RB had meeting with SBC leader to suggest progress with the Canal in Swindon would leave a good legacy. M4 joint crossing is essential. Swindon centre proposals make good financial sense (forward JMK's proposals to Trustees) NEV must address drainage issues. Response awaited.	RB
12	Recruitment of Trustees and Chief Engineer	SW	ongoing	
13	Dates of next meetings		7 th June Pewsham brainstorming 11 th July Trustees	

Meeting finished at 21.50